

PHI COVID Guidelines (*REVISED July 23, 2020*)

Dear PHI Residents,

We pride ourselves on being a caring community. We must show concern for each other now by practicing social distancing and wearing masks in public spaces. The board has adopted the following guidelines, which we will review and revise as the situation and professional guidance evolve.

- **Elevator:** Use the elevator only with members of your household. Wear a mask. If someone is already in the elevator, let it pass and use it when empty. Use stairs if you can.
- **Laundry Room:** Minimize time in the laundry room and wear a mask. Fold your clothes in your apartment. Only residents and those washing residents' clothes may use our laundry room. Clean surfaces before and after use; wipes are available in the room. The pool table may be used only when others are not present.
- **Roof Deck:** Practice social distancing and wear a mask when appropriate. You may invite a small number of guests to join you only if you feel their presence will be safe for other residents. You are responsible for ensuring they obey the building's guidelines.
- **Bicycle rooms and storage room:** One household at a time. Practice social distancing and wear masks.
- **Gym, Community Room, and Workshop:** Are reopened to one household at a time. Wear masks, wipe down surfaces before and after use, and leave windows and doors open, if possible, to promote air flow. Hand sanitizer and wipes are available. For parents with children, please allow them to use common spaces such as the Community Room only if you believe you can supervise them in a way that safeguards both them and other residents.
- **Package and food deliveries:** Buzz package delivery people in only if you are expecting a delivery and they can identify your name. When possible, meet food delivery people at the lobby door. As always, hand trucks may be brought in only through the basement side door, not through the lobby.
- **Good Hygiene:** Try not to touch surfaces in common areas unnecessarily. Be diligent about washing your hands before leaving your apartment and as soon as you return. Hand sanitizer is available by the elevator, laundry room, garbage area, community room, and workshop.
- **Plumbing:** Only toilet paper goes in the toilet. Dispose of wipes and other items in the garbage to avoid clogged drains.
- **Renovations:** Major renovations are on hold. Clear all repairs in advance with Don Wilson.
- If you **test positive or have reason to believe you have COVID-19** please contact Don Wilson at Blue Woods dwilson@bluewoodsmgmt.com or at 914-524-8600. Your privacy will be respected if you request.
- **Guests:** You may invite a limited number of guests, but only to your apartment, the back courtyard and the roof. You are responsible for your guests following building guidelines.
- If you **need help** with grocery shopping or other activities, contact the PHI Care and Community Committee through its chairperson, Janet Thaler at jfmtherapy@gmail.com or 917-330-4162. If you'd like to **volunteer** for the Care and Community Committee, contact Janet.

We believe that it is important that you follow these guidelines not only for your safety, but also for the safety of your neighbors.

Take care,

The PHI Board